

Borough Council of
**King's Lynn &
West Norfolk**



Local Plan Task Group

Agenda

Wednesday, 20th June, 2018
at 10.00 am

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn
PE30 5DQ**



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5 June 2018

Dear Member

Local Plan Task Group

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 20th June, 2018 at 10.00 am** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. **Apologies**
2. **Notes of the Previous Meeting** (Pages 6 - 9)
3. **Matters Arising**
4. **Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting.

5. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

6. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

7. Chairman's Correspondence (if any)

8. Local Plan Update including NPPF

9. Outline of the discussion and workshops with CCG West Norfolk 24 May (Sustainable Transformation Plan)

10. Neighbourhood Plan Update (Pages 10 - 18)

11. Date of Next Meeting

The next meeting of the Task Group will take place on Wednesday 11 July 2016 at 10 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

To:

Local Plan Task Group: R Blunt (Chairman), A Bubb, Mrs S Buck, C J Crofts, T Parish, M Peake (Vice-Chairman), Miss S Sandell, D Tyler and Mrs E Watson

Officers:

Felix Beck – Graduate Planner

Alex Fradley - Senior Planner

Alan Gomm - Local Plan Manager

Peter Jermay – Principal Planner Policy & Water Management Officer

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**LOCAL PLAN TASK GROUP**

**Minutes from the Meeting of the Local Plan Task Group held on
Wednesday, 11th April, 2018 at 10.00 am in the Council Chamber, Town
Hall, Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor R Blunt (Chairman)
Councillors A Bubb, C J Crofts, J Moriarty, M Peake, Miss S Sandell, D Tyler and
Mrs E Watson

Officers:

Felix Beck, Graduate Planner
Alex Fradley, Senior Planner
Alan Gomm, Local Plan Manager

1 APOLOGIES

An apology for absence was received from Councillor Mrs S Buck.

2 NOTES OF THE PREVIOUS MEETING

The notes of the meeting held on 15 March 2018 were agreed as a correct record.

3 MATTERS ARISING

There were no matters arising.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 URGENT BUSINESS

There was no urgent business.

6 MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

There were no Members present under Standing Order 34.

7 CHAIRMAN'S CORRESPONDENCE (IF ANY)

There was none.

8 CLINICAL COMMISSIONING GROUP (CCG)

The Task Group received an overview of health, etc from Rebekah Mercer, Deputy Director of Operations, a summary of which is set out below:

- Changes within the NHS and going forward.
- Mergers of CCG's.
- More collaboration of integrated care systems.
- Care provision for ageing population.
- Support for residential care homes.
- Support to enable individuals to remain independent and reside in their own homes.
- Ongoing work with the Fairstead Surgery and St James Surgery.
- Work being undertaken with the Queen Elizabeth Hospital looking at how the site may be developed in future to meet future demand.

Members were invited to ask questions, a summary of which is set out below.

Rebekah Mercer responded to questions relating to:

- CCG being aware of the Borough Council's Direction of Travel with the Local Plan to 2036/growth in the Borough.
- CCG being prepared for the Borough's ageing population.
- Joint working with NCC Social Care Department regarding the care provision for the ageing population, particularly in the north of the Borough.
- Difficulties experienced with recruitment of key workers and lack of public transport being available after the normal working day and how the Borough Council could provide assistance.
- Attracting health professionals to the area in the future.
- Reliance on agency staff (who choose their working hours).
- Support to residential care homes.
- Centralisation of services which can be easily accessed.
- Future joint meetings with the Borough Council and partners potentially on a quarterly basis.
- How to attract new employees to the area.
- How to make the best use of existing staff/resource.
- Use of technology to support health care services.
- Closer working with social care and the voluntary sector (example given - Community Active Norfolk).
- Provision of housing with care schemes – importance of location emphasised in order to attract key workers.
- Apprenticeships/and training college students for specific roles in the health profession.

- Work being undertaken with the Queen Elizabeth Hospital regarding discharge of patients, etc.
- Support to enable individuals to remain safely and independently in their own homes.
- West Norfolk Health (representing GP practices) now recruiting management team and being better placed to work with the CCG/Borough Council to address areas of growth and health care requirement.
- Assistance which the Borough Council could provide to the CCG.
- Avida healthcare being commissioned by the CCG to provide relevant service(s).
- Residents having to travel to specialist hospitals/centres for treatments, an example was given as Addenbrookes.
- How to reinstate concept of West Norfolk Alliance model to ensure joint working with partners.

The Chairman, Councillor Blunt thanked Rebekah Mercer for attending the meeting and highlighted that the Borough Council was keen to support the CCT and it was therefore important to maintain a constant dialogue. It was suggested that the CCG be invited to meet with the Borough Council on a regular basis (quarterly).

AGREED: R Mercer undertook to liaise with R Collett to identify the relevant officer to attend regular meetings with the Borough Council.

9

NEIGHBOURHOOD PLAN UPDATE

The Task Group received a verbal update from the Senior Planner and Graduate Planner as set out below:

- Pentney – now has designated area and working group set up and working towards drafting a Neighbourhood Plan.
- Brownfield Register - Phases 1 and 2/Brownfield sites for potential development.

In response to questions, the Senior Planner explained that there was nothing major set out in the draft NPPF that would require changes to Neighbourhood Plans. It was noted that there was no legal requirement to update a Neighbourhood Plan.

Members of the Task Group commented that complimentary comments had been received from Parish Councils regarding the attendance of Borough Council Officers at their meetings to provide information on the Neighbourhood Plan process.

AGREED: That the update report be noted.

10

DRAFT NPPF - VERBAL UPDATE

The Task Group received a verbal update, a summary of which is set out below:

- Feedback from recent seminar held at Norfolk County Council.
- Presentation received by the Task Group at the March meeting will be given to Cabinet Briefing on 18 April 2018.
- Housing numbers – complex calculation.
- Strategic Housing Needs assessment required to satisfy affordable housing provision.
- Government response – Officers to draft response and circulate to the Task Group to meet the deadline of 10 May 2018.

AGREED: That the update report be noted.

11 **DATE OF NEXT MEETING**

The next meeting of the Task Group would take place on Wednesday 16 May 2018 at 10 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn.

The meeting closed at 11.46 am

Neighbourhood Plans Brief Status Update

Felix Beck/Planning Policy 05/06/2018

Borough Council of
King's Lynn &
West Norfolk



Neighbourhood Plan Progress June 2018

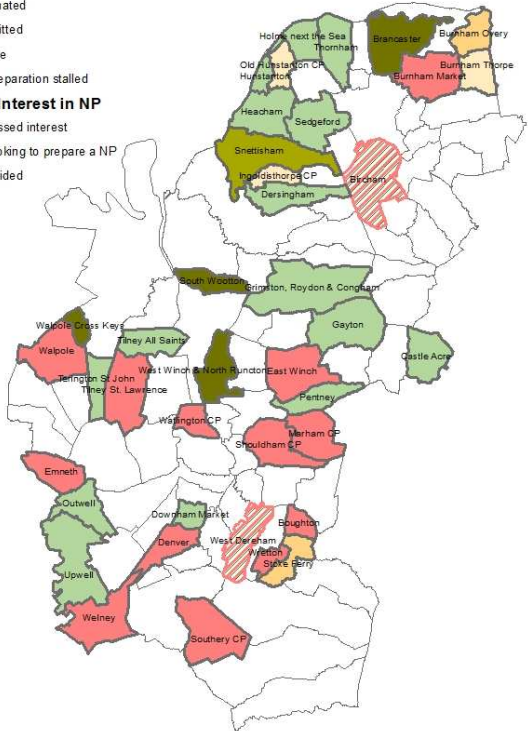
Legend

Neighbourhood Plan Status

- designated
- submitted
- in force
- NP preparation stalled

Potential Interest in NP

- expressed interest
- not looking to prepare a NP
- undecided



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Made plans

- Brancaster (made 11/15 - currently working on a review)
- South Wootton (made 11/15)
- Walpole Cross Keys (made 10/2017)
- North Runcton & West Winch (made 10/2017)

Submitted plan

- Snettisham Neighbourhood Plan
 - Submission 25/04/2018
 - Reg 16 Publication/Consultation 08/05/2018 – 22/06/2018
 - Examination: Nigel McGurk presumably week commencing 2/7/2018
 - Referendum: No Date set yet potentially September?



Potential Submissions 2018

- Heacham -> might submit during (late) 2018
- Hunstanton -> might submit during (mid/late) 2018
- Sedgeford -> might submit during (late) 2018

Expressed general interest in NP

- Burnham Overy (undecided)
 - Burnham Thorpe
 - Stoke Ferry (undecided)
 - Ingoldisthorpe
-
- Status request 17/18 pointed out that some parishes are no longer looking to prepare a NP



Stalled Neighbourhood Plans

- Bircham
- West Dereham

Neighbourhood Plans in progress

- Castle Acre (working on draft plan)
 - Dersingham (working on draft plan)
 - Downham Market (working on draft plan)
 - Gayton (working on draft plan)
 - Grimston, Roydon, Congham (working on draft plan)
 - Heacham (working on draft plan)
 - Holme-next-the-Sea (working on draft plan)
 - Outwell (working on draft plan)
 - Terrington St John (working on draft plan)
 - Thornham (working on draft plan)
 - Tilney All Saints (working on draft plan)
-
- Upwell (SEA/HRA screening finished) -> SEA required
 - Sedgeford (SEA/HRA Screening finished) -> no assessment needed
 - Hunstanton (SEA/HRA Screening finished) -> no assessment needed



Involvement of Development Management

- Early involvement of DM colleagues in discussions with Neighbourhood Plan groups
- Feedback on policies regarding “usability” of policies in planning applications